

# **Table of Contents**

# BY-LAWS AND CHARTER OF THE CHICO HOME BREW CLUB

March 3, 2017

Article I. PUR	RPOSE	1		
Section 1.01	Purpose	. 1		
Section 1.02	Goals	.1		
Section 1.03	Affiliations			
Article II. RIG	Article II. RIGHTS AND LIABILITIES OF MEMBERS			
Section 2.01	Responsibility for Actions			
Section 2.02	Individual Liability	.2		
Section 2.03	Individual Compensation	2		
Article III. MEMBERSHIP				
Section 3.01	Membership Policies	. 2		
Section 3.02	General Membership	. 2		
Section 3.03	Acceptance	2		
Section 3.04	Membership Year	. 2		
Section 3.05	Dues	.3		
Section 3.06	Suspension And Expulsion For Cause	3		
Section 3.07	Reinstatement	. 3		
Article IV. O	RGANIZATION			
Section 4.01	Board of Directors			
Section 4.02	Duties of the Board of Directors	4		
Section 1.01	Section 4.02.1 President	. 4		
Section 4.02.2	Vice President	.4		
Section 4.02.3	Competition Coordinator	.5		
Section 4.02.4	Secretary	. 5		
Section 4.02.5				
Section 4.02.6	Cellar Master	. 7		
	Advisor			
	Appointed Officers			
	Duties of Appointed Officers			
	ING			
	Eligibility			
	Items Put to Vote			
	Quorum			
Section 5.03 V	Voting Method	9		
	Absentee Voting			
	Vote Tally			
Section 5.04	Nominations			
	Election Of Officers			
Section 5.05.1	Term Of Office:	10		

Section 5.05.2 Vacancies				
Section 5.05.3 Removal of Officers for Cause				
Article VI MEETINGS AND ORDER OF BUSINESS	10			
Table of Contents				

# BY-LAWS AND CHARTER OF THE CHICO HOME BREW CLUB

Section 6.01 Types and Frequency of Meetings	10
Section 6.01.1 General Meetings:	10
Section 6.01.2 Annual Meeting	11
Section 6.01.3 Special Meetings	11
Section 6.02 Order of Business	
Article VII NON-PROFIT STATUS	11
Section 7.01 Non-Profit Status	11
Article VIII BYLAWS ACCEPTANCE	
Section 8.01 Acceptance	12
Section 8.02 Amendments and Changes	
Appendix A Chico Home Brew Club Rules Of Conduct	
Appendix B Bylaws and CHBC Rules of Conduct Acknowledgement	14

# **BY-LAWS AND CHARTER OF THE CHICO HOME BREW CLUB**

This document is the complete By-Laws and Charter of the Chico Home Brew Club as approved by the Membership on this 2nd Day of March 2017

## Article I. PURPOSE

## Section I.1 Purpose

1. The Chico Home Brew Club exists as a means for members to explore their hobby through the promotion and education of home brewing.

- a. The mission of The Chico Home Brew Club is to promote awareness and appreciation of the quality and variety of homebrewed beers, meads and ciders through the collection and dissemination of information.
- b. To serve as a forum for the technological and cross-cultural aspects of the art of brewing.
- c. To encourage personal responsibility when using beer or other beverages containing alcohol.
- d. The consumption of samples allow for examination of the various styles of home brewed beverages for the purposes of competition, evaluation, feedback and problem solving.

## Section I.2 Goals

1. To engage in social activities focused on home brewing and/or craft beer as a common foundation.

2. To learn more about beer, beer evaluation, and brewing techniques.

3. To promote the hobby and enjoyment of home brewing.

4. To promote the responsible use and enjoyment of alcoholic beverages.

# Section I.3 Affiliations

1. The Chico Home Brew Club is an American Homebrewers Association (AHA) affiliated club.

2. Is associated with the Northern California Homebrew Organization (NCHO).

3. Holds competitions and/or competes using the guidelines for brewing and judging styles of beer, mead and cider as outlined by the Beer Judging Certificate Program.

# Article II. RIGHTS AND LIABILITIES OF MEMBERS

# Section II.1 Responsibility for Actions

1. Participation in the Chico Home Brew Club is strictly voluntary.

a. Each member realizes that participation in Chico Home Brew Club activities may involve the consumption of alcoholic beverages, which may affect perceptions, judgments, and reactions.

2. All members shall be responsible for their own conduct and actions, as well as those of their guests.

a. Each member and guests of members accepts sole responsibility and liability for their conduct, behavior, and actions.

 b. Furthermore agreeing to indemnify and hold harmless the Chico Home Brew Club, its Officers, members, or any business' (to include its owners, staff and patrons) where meetings are held from any and all claims or liability whatsoever resulting from actions of the a fore mentioned entities.

3. By the members signature and the clubs acceptance of the membership application in

- to the Chico Home Brew Club, each member agrees to and is bound by:
  - a. These bylaws.
  - b. "<u>Rules of Conduct"</u>. Appendix A
  - c. "Hold Harmless Release Agreement". Appendix B

#### Section 2.02 Individual Liability.

1. No individual general member nor any member of the Board, nor any authorized representative of Chico Home Brew Club shall be personally liable for any debt or obligation of the club.

#### Section 2.03 Individual Compensation

1. No member shall receive compensation for services rendered to the club except as otherwise approved by the officers of the club.

2. A member may be reimbursed for receipted expenses reasonably incurred on behalf of the club, subject to approval of the club officers.

### Article III. MEMBERSHIP

#### Section III.1 Membership Policies

1. General Membership is unlimited and open to any individual person who

- a. With proof of legal age for the consumption of alcoholic beverages in the State of California.
- b. Interested in the advancement of zymurgy.
- c. Supports the Bylaws, Codes of Conduct and basic policies of this club.
- d. Subject only to compliance within the provisions of these By-Laws.
- 2. Membership in this club shall be available without discrimination.
- 3. Members are not required to brew beer.

#### Section 3.01.2 General Membership

1. The purpose of General Membership is to provide a support base from which the Board of Directors can form action committees.

2. General Membership provides guidance and assistance to the Board of Directors on issues that are within the purview, charter, and function of the club.

3. General Membership provides an opportunity to give feedback on issues and concerns that need to be brought to the attention of the Board of Directors. Members wishing to present ideas to the Board for consideration should do so in writing.

4. Only members of the club shall be eligible to participate in its business meetings, or serve in any of its elective or appointed positions.

# Section 3.03 Acceptance

1. Criterion for membership is

- a. Submission of a written application to the Chico Home Brew Club.
- b. Payment of annual dues.
- c. Signed written agreement to the Chico Home Brew Club By-laws and <u>"Rules of Conduct"</u> as attached and incorporated herein.

2. Upon acceptance, application and contact information will be recorded in the membership roster.

### Section 3.04 Membership Year

1. The membership year will be the twelve (12) month calendar year starting in January.

## Section 3.05 Dues

1. Payment of annual dues is calculated per member.

- 2. Dues will be:
  - a. \$24.00 per individual.
  - b. \$36.00 per couple. (A couple is a member with and a spouse, or a legally recognized significant other)
- 3. Timely payment of dues grants full membership benefits and rights.
- 4. Annual dues:
  - a. Shall expire on and become due at the first meeting in January of each year.
  - b. Non-payment of dues after 3 months is cause to revoke all benefits, rights and privileges and expulsion.
- 5. New members:
  - a. Dues are to be paid in full at the time of application.
  - b. New members joining in the months of November and December shall, at the time of payment, have their dues carried and applied as the next year's annual dues.

### Section 3.06 Suspension And Expulsion For Cause

- 1. Any member may be suspended or expelled from membership:
  - a. Upon a showing of willful disregard of these By-Laws, Rules of Conduct.
  - b. Other actions detrimental to the Chico Home Brew Club in any way, as determined by a majority vote of the Board of Directors.
- 2. Charges raised against a member will be considered:
  - a. At a regular Board of Directors Meeting.

- b. A Special Meeting called for that specific purpose.
- c. The member will be notified of the charges and date, time and place of the meeting.
- d. The member may appear and respond to the charges.

3. Members may be suspended or expelled for non-payment of dues as described in Section 3.05 of Article III of these bylaws.

4. The decisions of the Board of Directors shall be final.

## Section 3.07 Reinstatement

1. A suspended or expelled member, or one who has resigned with disciplinary action pending, may be returned to full membership upon acceptance of written application and with a two-thirds approval vote of the Board of Directors and payment of current dues.

# Article IV ORGANIZATION

### Section 4.01 Board Of Directors

1. The purpose of the Board of Directors (BoD) is:

- a. To provide responsible leadership, an administrative structure to conduct business.
- b. Shall be responsible for the management of the affairs of the club.
- c. Officers must have been members in good standing for the past 12 months.
- 2. The Board of Directors shall consist of seven elected Officers as follows:
  - a. President
  - b. Vice President
  - c. Competition Coordinator
  - d. Secretary
  - e. Treasurer
  - f. Cellar Master
  - g. Web/Social media administrator

### Section 4.02 Duties of the Board of Directors

The duties and responsibilities of the Board of Directors shall be as follows:

### Section 4.02.1 President

1. Shall preside at all meetings of:

- a. The Board of Directors.
- b. General Membership.
- c. Be Ex-officio member of every committee.
- d. Shall plan the meeting, arranging for topical discussions, demonstrations, or guest speakers.
- e. Cause to be called regular and special meetings of the General

Membership and Board of Directors in accordance with these by-laws. 2. Shall create or delegate committees, and coordinate the efforts of any Standing Committees.

3. Shall review the financial records of the club on a regular basis.

4. Shall act as the principle point-of-contact between The Chico Home Brew Club and

- a. The American Homebrewer's Association
- b. Other homebrew clubs
- c. Businesses
- d. Associations
- e. Organizations

## Section 4.02.2 Vice President

1. Shall in the absence of the President, assume the responsibilities and duties of the President.

- 2. Shall assist the President with:
  - a. Coordinating "Field Trips", visits to (and reciprocate) other clubs, conventions and/or workshops.
  - b. Under the direction of the President, is responsible for the promotion and education of the club; arranging for educational programs such as peer and guest speakers, videos, books, workshops, "Q & A" sessions, etc...

3. Shall work under the direction of the President to advance and promote the good image and beneficial works of the Chico Home Brew Club.

4.Shall work with the President to:

- a. Recommend, determine and implement policy decisions made by the Board of Directors.
- b. Shall assist in the execution of committees and be responsible for directing and advising committees formed by the Board of Directors and coordinate committee activity with other functions of the club.
- 5. Shall maintain inventory and accountability of club property.

# Section 4.02.3 Competition Coordinator

1. Shall organize, coordinate, and promote all aspects of Chico Home Brew Clubsponsored competitions, including:

- a. The invitation and hosting of Judges.
- b. Recruitment and assignment of stewards, cellar master and administrative assistants.
- c. Arrange and coordinate for a facility capable of supporting the competition.
- d. The proper storage, tracking and accounting of entries received.
- e. Procure awards/medals for winning entries.
- f. Responsible for ensuring all entrants have received all awards and judging sheets for each entry.

2. Shall assist in facilitating club only and/or individual entries for participation in any AHA or other recognized competitions.

3. Shall work with the President to recommend, determine and implement policy decisions made by the Board of Directors.

4. Shall assist in the execution of committees and be responsible for directing and advising committees formed by the Board of Directors and coordinate committee activity with other functions of the club.

### Section 4.02.4 Secretary

1. Performs duties incidental to the office of Secretary

- a. Keep written notes of meeting events.
- b. Present to the Board of Directors, at their meetings, all communications addressed to the club and to promote good communications within the Chico Home Brew Club.
- c. Serve as proofreader of all printed communication as requested or required.
- d. Attend to and archive all correspondence of the Chico Home Brew Club with other clubs or appropriate bodies relative to club matters.

e. Maintain any historical or official documents pertaining to the club.

2. Maintains required documents and records to include:

- a. Membership Applications.
- b. Records/updates member contact information.
- c. Ensures members/guests read and sign the Release of Liability/Hold Harmless form.
- d. Distributes required Responsible Drinking materials to members.
- e. Maintains and updates Club Bylaws, Rules of Conduct and Release of Liability Statements.
- f. Creates or duplicates forms, logs, graphics and any other printed club materials that may be required in support of meetings, education, outreach, or any authorized club events as needed.

3. Maintains the official Club calendar and ensures members are informed of current or future club events via email.

- a. Regular Club meetings or events.
- b. Committee activities.
- c. Brew festivals.
- d. Local, regional and national homebrew and beer competitions.
- e. Any other events relative to the purpose of the Chico Home Brew Club.
- 4. Responsible for membership by:
  - a. Processing membership applications.
  - b. Maintaining a current membership roster.
  - c. Records the status of the membership.
- 5. Assists the Treasurer by:
  - a. Collecting and recording payment of annual and new membership

dues.

- b. Assumes responsibility for and records any funds received or dispersed in the absence of the Treasurer.
- 6. Responsible for conducting the electoral in accordance with current bylaws:
  - a. Ensures nominees are willing and eligible members.
  - b. Prepares Ballots and other materials required for voting.
  - c. Upon completion of voting collects and tallies all ballots and assigns two eligible members to verify and validate ballots.
- 5. Works with the President to:
  - a. Recommend, determine and implement policy decisions made by the Board of Directors.
  - b. Assist in the execution of committees.
  - c. Responsible for directing and advising committees formed by the Board of Directors.
  - d. Coordinate committee activity with other functions of the club.

### Section 4.02.5 Treasurer

1. Shall do and perform all duties normally pertaining to the office of the Treasurer in so much as:

- a. Has the overall responsibility of care and custody for all club funds, checkbooks and securities.
- b. By regulation, is required to make deposits for the club into its own account.
- c. Render a statement of the condition of the finances of the club at each meeting of the Board of Directors and general meetings or at such other times as required.
- d. Keep correct books and account of all club business and transactions or such other books of account as the Board of Directors may require.
- e. Exhibit at all reasonable times the books and accounts to any members when requested.
- f. Advise the Board of Directors of methods for improving Chico Home Brew Club financial management.
- 2. Collects dues or other monies such as:
  - a. Fees for field trips, or club events.
  - b. Fundraisers.
  - c. Money accrued in the Treasurers absence from the Secretary for deposit in the club's account.
- 3. Issues and maintain receipts for:
  - a. Expenditures for administrative consumables and supplies.
  - b. Postal expenses.
  - c. Competition expenditures.
  - d. Rents or fees associated with a club-sponsored event.
  - e. Purchases of equipment or other items that is considered club property.
- 4. Works with the President to:

Page 10 of 21

- a. Recommend, determine and implement policy decisions made by the Board of Directors.
- b. Assists in the execution of committees.
- c. Responsible for directing and advising committees formed by the Board of Directors.
  - d. Coordinates committee activities with other functions of the club.

#### Section 4.02.6 Cellar Master

1. Logs all homebrewed and commercial brew items for sampling:

- a. Determines the best order for tasting.
- b. Ensures samples poured do not exceed the amount specified by these bylaws in the <u>"Rules of Conduct".</u>
- c. Maintains order during the tasting sessions.
- d. Ensures tasting progresses at a reasonable rate, allowing time for and encouraging discussions of sample, to include constructive feedback, questions and answers.
- e. Verifies that all tasting glasses, bottles or other containers are emptied or sealed prior to leaving the meeting room.

2. Coordinates the setting up and taking down of equipment, tables, chairs, etc, in the meeting room, ensuring the room is returned to its original state and cleanliness required by the Host.

3. Works with the President to:

- a. Recommend, determine and implement policy decisions made by the Board of Directors.
- b. Assists in the execution of committees.
- c. Responsible for directing and advising committees formed by the Board of Directors.
- d. Coordinates committee activities with other functions of the club.

### Section 4.02.7 Web/Social Media Administrator

- a. Through writing, the Web/Social media administrator is a direct connection between the Chico Home Brew Club and the public.
- b. Maintains web page and Facebook, generating and sharing content that builds meaningful connections and educates or informs current and prospective members.
- c. Responsible for joining relevant conversations on behalf of the Chico Home Brew Club.
- d. Involvement in regular meetings to discuss social media content.

### Section 4.03 Appointed positions

1. The Board of Directors may appoint positions for the purposes of support of club meetings, activities, membership and outreach.

a. Appointed positions are selected from the general membership.

- b. Must be members in good-standing.
- c. Current with dues.
- d. Regular participants of club events and meetings.
- 2. Appointed Positions are:
  - a. Master at Arms
  - b. Beer Judge Certification Program (BJCP) Liaise
  - c. Special Committee

#### Section 4.03.1 Duties Of Appointed Positions

1. Master -At-Arms

- a. Assists the Cellar Master and the President to carry out their duties.
- b. Assists with keeping good order and discipline at meetings and events.

#### 2. BJCP Liaise

- a. Acts as the principle point-of-contact between The Chico Home Brew Club and the BJCP.
- b. Arranges and coordinates BJCP Judging testing and certifications.

#### 3. Special Committee

- a. Appointed by the board to organize events, competitions, or as needed.
- b. Expedites planning, research and development of the Chico Homebrew Club's growth, administration, and policies.

### Article V - VOTING

#### Section 5.01 Eligibility

1. All members in good standing, and have paid current dues shall be eligible to vote.

#### Section 5.02 Items Put to Vote

- 1. Items to be decided by a vote of the general membership at a regularly scheduled meeting:
  - a. Annual election of officers.
  - b. Changes, additions, deletions to bylaws.
  - c. Corrections/amendments to bylaws that change procedure or where there are significant changes to the meaning of the text.
  - d. Spending of funds by the BoD Greater than \$750.00.
  - e. Any other issues offered by an Officer from the floor.

#### Section 5.02.1 Quorum

1. A quorum is the minimum number of officers and members of the club required to do business and will be:

a. Made of at least three current elected officers

Page 12 of 21

- b. Any number of current members in good standing at a regularly scheduled meeting.
- c. A quorum is required to transact business of the Chico Home Brew Club.

# Section 5.03 Voting Method

1. Election of officers shall be by controlled ballot.

- a. All members in good standing shall be eligible to cast a ballot.
- b. The outcome of the election shall be recorded in the meeting notes and announced to the membership via electronic mail.

2. Votes on other issues may be conducted by any appropriate method that insures a fair determination of ayes vs. nays majority decision from a quorum of eligible members and officers.

a. The outcome of all votes shall be recorded in the meeting notes and announced to the membership via electronic mail.

# Section 5.03.1 Absentee Voting

1. Members unable to attend the September meeting may cast an "absentee" ballot.

- a. All absentee ballots must be sealed in an unmarked envelope and mailed to and received by the club secretary prior to the September meeting.
- b. Sealed absentee ballots may also be personally handed to the Secretary at a regular meeting or to a BOD authorized agent prior to the September meeting.
- c. Absentee ballots will remain sealed until called for the tally.

# Section 5.03.2 Vote Tally

1. The Secretary will tally all cast and absentee ballots after which:

- a. The tally shall be turned over to two impartial club members to verify the results.
- b. Vote totals and the new club officers shall be introduced prior to ending the September meeting.

# Section 5.04 Nominations

1. Nominations for Club Elected Officers shall be held annually at the August meeting. The nomination period will open one week prior to the regular meeting in August and closes at the conclusion of the August meeting.

- a. Nominees and nominators must be current members in good standing with the club.
- b. Nominees will be vetted for eligibility and ascertain whether they decline or accept the office nominated for.
- c. A list of nominees will be published in the secretary's meeting notes and made available to all members through e-mail prior to elections.
- d. Members unable to attend the August meeting and wishing to make a nomination may do so anytime during the open nomination period by

emailing the club secretary or contacting any club officer with the office and name of their nominee.

## Section 5.05 Election Of Officers

1. Election of Officers shall be held at the September Meeting of each year.

## Section 5.05.1 Term Of Office:

a. The term of office for the Board of Directors shall serve for a period of one (1) year starting in January.

The newly elected Board of Directors should participate in all meetings beginning from the date of election, through out their term of office, if at all possible.

b. The Board of Directors terms expires when the new Board assumes responsibility in January.

## 5.05.2 Vacancies

1. Whenever a vacancy shall occur on the Board of Directors, by illness, death, resignation, removal or Otherwise, the office shall be filled without delay by:

a. President's appointment with the Board of Directors approval.

- 2. The person will then hold office until:
  - a. The annual meeting for the Election of Officers.
  - b. A special election is called by the Board of Directors.

3. If the office of President should become vacant, a member of the Board will fill the position until:

- a. The Board of Directors elects a new President to serve the remainder of the term.
- b. A special election is call by the Board of Directors.

# Section 5.05.3 Removal of Officers for Cause

1. Any one or more of the Officers may be removed with cause, at any time:

- a. By the vote of the General Membership.
- b. Through a special meeting called for that purpose.
- c. At a regular monthly meeting, provided that a majority of the General Membership present shall vote in favor of such removal.

# Article VI MEETINGS AND ORDER OF BUSINESS

### Section 6.01. Types and Frequency of Meetings

1. The Chico Home Brew will strive to have at least one (1) meeting or event every month.

### Section 6.01.1 General Meetings:

Page 14 of 21

- 1. Shall be held monthly
  - a. At a predetermined set date and time, currently the first Thursday of the month at 6PM.
  - b. Meeting location will be announced by email, location may change due to availability.

#### Section 6.01.2 Annual Meeting

- 1. The Annual Meeting shall be the membership meeting in September of each year:
  - a. For the purpose of electing Officers to the Board of Directors.
  - b. Conducting other regular meeting business.

#### Section 6.01.3 Special Meetings

1. Special meetings are meeting that happen outside or in addition to the General and Annual meetings such as:

- a. Club sponsored events, club involved parties, field trips, workshops, and pub-crawls may be organized and approved.
- b. Announcements of dates, time and places will be made to all current members.
- c. There may be additional requirements or fees involved in these types of meetings. Examples: bringing a covered food dish, bringing beer, contributing brewing equipment, ingredients or information, and paying various fees or costs.
- d. Select Club Events may be restricted to active members only

#### Section 6.02 Order of Business

1. In order to conduct business as efficiently as possible, some elements of "Robert's Rules of Order" or parliamentary procedure will be the authority for all matters of pertaining to the order in which business proceeds, that are not already specifically covered with in these Bylaws.

- 2. The order of business of regular meetings shall be as follows:
  - a. President's Call to Order
  - b. Welcome New Members/Guests
  - c. Educational Presentation Topic and Discussion
  - d. Guest Speakers
  - e. Brew Tasting/Judging
  - f. Call to conduct business
  - g. Secretary's Report
  - h. Treasurer's Report
  - i. Committee Reports
  - j. Old Business/New Business/Miscellaneous Business
  - k. Administrative Comments
  - 1. Adjournment of Business Meeting

# Article VII NON-PROFIT STATUS

#### Section 7.01 Non-Profit Status

1. The Chico Home Brew Club is declared to be a nonprofit organization, 701c(6) social/recreational organization. This does not give the club tax-exempt status under the rules of the United States Department of Internal Revenue unless applied for and received at a later date.

# Article VIII BYLAWS ACCEPTANCE

### Section 8.01 Acceptance

- 1. The Bylaws are adopted when accepted by a majority vote of a quorum of the current officers and members present at a meeting.
- 2. Bylaws are presented to the club annually or upon revision for members Signature of Acknowledgment.

## Section 8.02 Amendments and Changes.

1. The Board of Directors will meet annually to review the By-Laws:

- a. The Board may make necessary corrections (grammatical, spelling, or changes in Board titles or responsibilities,) at any time with the contentious of the majority of Board Members.
- b. Changes, Additions, or Deletions affecting the rights and/or privileges of members, the conduct of meetings or any other significant proposition for changes of these By-Laws submitted by the Board or General memberships will be reviewed and approved by the Board prior to a vote of the General Membership, in accordance with Article V.
- c. Any member or members may petition for a change or amendment to the by-laws.
- d. The petition must be presented in writing and introduced at a regular meeting. The proposed changes or amendments shall be published for review by the membership by electronic mailing to all members.
- e. Members shall have at least thirty days prior to the meeting at which the changes will be voted on in which to review the revised bylaws.

# Appendix A

# CHICO HOME BREW CLUB RULES OF CONDUCT

All members of the Chico Home Brew Club will be required to read and sign the Rules of Conduct.

1. Members must be 21, the legal drinking age for the State of California.

2. The laws of the ABC and the State of California for the consumption and the production, distribution and use of Alcohol apply to all members at all meetings.

3. Events for the meeting will occur as outlined in Section 6.02 Order of Business of Article VI of the bylaws.

4. Members will respect the property, rules and staff of the host-meeting site, before, during and after any club meetings or events. Any member, who is obviously or appears to be alcohol impaired, when asked, will surrender their keys and arrangements for a ride or designated driver will be made.

5.Members exhibiting violence, abusive language, intoxication or unbecoming/unruly conduct during club meetings or events will be expelled from the function. Subsequent infractions may be cause for suspension or expulsion of membership in accordance with Article III. Section 3.06 Suspension And Expulsion For Cause.

6. All samples must be logged with the Cellar Master prior to the meeting. No more than twelve samples, measuring no more than 2.5oz, will be served at any regular club meeting. Consideration (for home or commercial brews) will be given priority first to it's relativity to the meeting/topic, ie. AHA's Club Only Competition or other competition candidates, education/lesson topics, then to home brewers requesting feed-back, other home brews, commercial brews, or other examples of home, micro or commercial brews. Late arrivals to the meeting will be served at the discretion of the Cellar Master and in accordance with this statute.

7. Samples will be served (poured) at the direction of the Cellar Master or Master at Arms.

8. Samples are to be consumed only within the space of the meeting room. At the conclusion of each meeting, all opened beverages (in tasting glasses, growlers, bottles, pitcher, or any other open container) must be properly sealed or disposed of prior to leaving the meeting room.

Page 18 of 21

Failure to comply with the Rules of Conduct will constitute a review of membership and may result in temporary suspension of membership or privileges, expulsion, or in the case of damage, restitution, as defined in Article III. Section 3.06 Suspension And Expulsion For Cause of the Bylaws.

# **Appendix B**

# **Hold Harmless Release**

Chico Home Brew Club Chico California

Membership in the Chico Home Brew Club carries certain responsibilities. The Chico Home Brew Club intends to provide a fun, educational and safe atmosphere for its members during its social activities, including but not limited to all general, annual and special meetings; sponsored events, functions, tastings, or competitions (hereinafter "activity(ies)"). This responsibility also falls upon each individual member and any guest of such member. Since alcoholic beverages are a main ingredient at Chico Home Brew Club events, consumption in a responsible manner is mandatory for all members who choose to consume alcoholic beverages at Chico Home Brew Club activities.

There fore it is "with full knowledge, comprehension and understanding I voluntarily accept and assume all risks involved in the participation in regular club activities, including club meetings held the first Thursday of the month or any other club sponsored events or functions" In consideration for acceptance of my voluntary participation, I hold harmless and release and forever discharge the Chico Home Brew Club, it's Officers, members, Meeting Hosts, to include the management, employees and other entities that comprise \_\_\_\_\_\_\_,any individual, to include their residence, or any person connected with any activity, from all claims or liabilities arising from or related to any loss, illness, accident, injury, damage or death whatsoever as a result of my participation in any activity.

Also I FULLY UNDERSTAND THAT: My participation in the Chico Home Brew Club is entirely voluntary. I know that alcoholic beverages are offered at various functions and that my consumption of these beverages is voluntary and may affect my perception and reactions. I accept full responsibility for my conduct, behavior, and actions.

This release is and shall be binding on myself and my heirs, assigns and personal representatives.

All members, guests, and visitors of the Chico Home Brew Club will be required to sign this.

# Appendix C

## BY-LAWS AND RULES OF CONDUCT OF THE CHICO HOME BREW CLUB ACKNOWLEDGMENT

By my signature below, I hereby acknowledge that I have read and received the By-Laws and Rules of Conduct of the Chico Home Brew Club and its attachments, and agree to be bound by the terms set forth therein:

Date	Print Name		Signature
		-	
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Page 21 of 21